

THE SUSTAINABILITY AND CLIMATE RISK CERTIFICATE (SCR) CERTIFICATION PROGRAM 2024

Q: Is the program HRD Claimable?

A: You can apply for HRD Corp's On-The-Job (OJT) training program **directly** with HRD Corp. If you have any enquiries, you may email them to support@hrdcorp.gov.my.

Q: What is the process of having my GARP account created?

A: Your GARP account will be created by Iclif once registration is closed. You will receive an email, within 7 working days, from memberservices@garp.com to activate your GARP account. The email registered will be the same as the registration form submitted to Iclif.

Kindly ensure you check your spam inbox and/or to whitelist the email address provided above. Once activation is successful, log-in to your GARP account in order for you to download the study materials.

Q: How do I access the 2024 SCR eBook once my account has been registered?

A: The steps taken to access the eSCR book are as follows:

- a. Log in to MyGARP on browser (preferably Chrome)
- b. Go to "Study materials" via MyGARP and click "Download" on the SCR eBook
- c. Allow eBook to open on Bookshelf *
- d. After the first download via MyGARP, the eBook is readily available on Bookshelf app

* Bookshelf is an app like Kindle where you need to log in (or create account if you do not have one) in order to access your ebook. Due to copyright protection, printing is limited.

Q: How do I get a hard copy SCR book instead of the eSCR book? I'm not comfortable reading via online.

A: You may purchase the hard copy when you log in to your GARP account under "Study Material". However, there will be a charge of USD300/copy. The copy will be sent via courier from USA once payment has been completed.

Q: How soon can I schedule my Exam?

A: After registration is successful, candidates may immediately schedule the date and time to sit for their Exam.

Candidates must schedule 48 hours in advance of their chosen exam date, and may only schedule for the exam window they're registered for. Exams are offered via computer-based testing (CBT) and locations are reserved on a **first-come, first-served basis**.

Depending on availability, candidates can reschedule their Exam and/or change their exam site using the Pearson VUE website. However, candidates may only make these changes up until 48 hours before their scheduled exam start time.

Q: How much time do I need to prepare to sit for the Exam?

A: Preparation time varies by candidate. GARP estimates an average preparation time of 100-130 hours.

Q: Where will the exam be administered?

A: The Exam will be administered as an in-person Computer-Based Testing (CBT) Exam at Pearson VUE test sites in Malaysia. Date/time will depend on availability of the slot chosen at the center. The Exam is offered in select windows throughout the year on a first-come, first-served basis.

Q: Where are the Pearson VUE test sites located?

A: Pearson VUE centers are located in KL city center, PJ, Shah Alam, Puchong, TTDI, Penang, Kedah and JB. You may check on other locations via your GARP account after logging in.

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Q: Is it okay for participants to register for April but sign up for the exam in October?

A: A USD100 deferral fee will be charged. For instance, a candidate registering for the April 2024 examination will be considered registered for that session. Should they choose to defer and sit for the October 2024 exam instead, the deferral fee will be imposed. To process the deferral, candidates must log in to their GARP account and submit payment via credit card or wire transfer. This transaction will be completed online by the candidate.

Q: When is the deferment window period?

A: SCR candidates may only defer an exam registration once to the next exam window. A deferral to the next exam window must be submitted and paid by the below deferral deadlines:

April exam window – mid-March, before April 1, 2024 *

October exam window – mid-Sept, before October 1, 2024 *

***Important Note:**

- There is an administrative processing fee of **USD 100** to defer.
- Candidates deferring into the next exam year will receive the new SCR eBook for free when it becomes available.
- Candidates are advised to register for the program only when they are sure they are able to take the exam either in April or October.

Q: Does the program require complex calculation or is it qualitative in nature?

A: The SCR Exam is a comprehensive, standard-oriented assessment covering fundamental guidelines, methodologies, and frameworks used in anticipating and managing climate risk. It consists of 90 equally weighted multiple-choice questions, including two case studies. Candidates will be allotted three hours to complete the Exam.

Q: Are we required to answer in essay writing format?

A: No, there are no essay writing based questions. It will be fully 90 MCQ and questions will also be based on two case studies from the eSCR book.

Q: What happens if I do not pass my Exam?

A: Candidates who do not pass their Exam, register and do not schedule their Exam, or schedule and do not take the Exam can pay a one-time re-sit fee of **USD 350**. Re-sitting must be completed in the **next two exam cycles only**. After two cycles candidates must re-register for the program and pay all applicable fees.

Q: What happens if I have registered for the exam date and forget to defer by the due date?

A: Candidates will be considered as no-show and will have to pay USD350 to re-schedule the exam.

Q: Will I be able to reschedule or change the selected Exam site after confirmation?

A: Depending on availability, candidates can reschedule their Exam and/or change their exam site using the Pearson VUE website. Candidates may only make these changes up until **48 hours before** their scheduled exam start time.

Q: What if the name on my GARP Dashboard does not match that on my government-issued ID?

A: You must send an email to memberservices@garp.com to update your name to match your identification.

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Q: What are the acceptable forms of identification for Exam Day?

A: Your identification must meet **ALL** of the following requirements:

- Original (not a photocopy) and valid
- Non-expired
- Government-issued
- Contains your current photograph
- Contains your signature

The **name associated with the registration must match the name on your identification exactly** on Exam Day. This includes an exact match of the first name, last name, and any middle names or initials.

Note:

- **Since our NRIC does not contain our signature, we strongly recommend that you register using your Passport (name and number) and to bring along your passport on your Exam Day.**
- Name as per your passport and your GARP registered name must be the same.
- You may also send an email to GARP's member services (memberservices@garp.com) should you have further issues/require clarification on your GARP ID name/examination registration.

There are NO exceptions to GARP's Identification Policy. If you do not present an acceptable form of ID as listed above on Exam Day, you will not be allowed to sit for the Exam.

Q: How should I prepare for Exam Day?

A: Candidates are expected to be familiar with the exam site location and arrive at least **30 minutes** before the Exam is scheduled to begin. Be prepared to present proper identification. **Please confirm the name on your GARP Dashboard matches the name on the government issued ID** you plan to use on Exam Day.

Q: Can I bring personal belongings with me into the exam room or environment?

A: No personal items are allowed in the exam room or environment. Candidates may not bring or wear barrettes, hair clips, headbands, or hairbands. Removable jewelry is not permitted in the exam room. Candidates may not bring any books and/or notes into the exam room for use during the exam session, unless pre-authorized by GARP in advance.

Candidates must store all personal items in a secure area (a locker), as indicated by the proctor, or return personal items to their vehicle. If candidates refuse to store personal items, they will not be allowed to sit for the Exam, and they will lose their registration fee. All electronic devices must be turned off before storing them in a locker.

Q: What is the minimum passing score for the examination?

A: The minimum passing is determined by the level of difficulty of the questions set for the year.

Q: What is the passing rate globally?

A: The passing rate for the past 3 years has been 55%.

Q: Do I get a certificate of completion after I pass?

A: Yes, an electronic certificate of completion and a complimentary digital badge from GARP is granted to those who pass the Exam.

Q: Can I still access the eSCR book post examination?

A: Yes, you can continue to access the eSCR book for 2 years.